

How To Register A Company Online

In this article you will find information on how to register a company online and what is needed.

To correctly register your company in Australia, you have to follow a certain set of steps, especially if you want to register this company online.

The first thing you need to do is have everything ready. This means all the information you need to have available to register and all the forms and decisions you need you make available.

Here is some of the information asked for on the form:

- The name of the proposed company.
- The structure of the company and how you plan to operate the proposed company ie, a Public Company, A Pty Ltd company etc.
- The addresses, names, and birth details of the owners, directors, and secretaries of the company.
- Share holder details for any members involved in the company this way.

Before you start filling out any forms you need to make sure the name you want to use is not trademarked or otherwise used by anyone else in the business registration system. There are links you can find on the ASIC website that will show you exactly how to search these databases so that you choose a name you can use. If the name you choose is not available then choose a different name. I recommend that the company name be relevant to the product or service that you are offering.

The decisions about structure and operation and information you should gather before you start your form. If you do not know it is recommended that you sit with a Lawyer or Accountant as to what is going to be the structure that best suits what you want to do with the business and your situation.

Once you have all the information above you can then visit one of ASIC's registered agents websites. Here you can simply complete the order form. In some instances the order form is extremely simple compared to the ASIC form (this is if you attempt to register the company yourself).

The order form once completed can then be submitted which will be sent to ASIC via the agent's link and your company will be lodged. If there are no problems with the process or information missing then your company can be complete and sent back to you in as little as 30 minutes.

From there you will receive your certificate of registration. You can request how you would like to receive it (normally sent immediately via email or fax). You can also decide if you wish to receive the company in a Company Register. This is a Folder that holds all the legal documents that pertain to your company. Or you can simply choose to receive the documents via email which will be sent to you in PDF format. It is recommended that you print out a copy and keep somewhere safe.

In summary:

If you use a Registered Agent to register your company it can be quite a simple and fast process just make sure you have the correct information on hand. If you want more information or wish to register your company visit www.companiesnow.com.au